

THE INFORMAL EUROPEAN THEATRE MEETING (I.E.T.M.), AN INTERNATIONAL ARTISTIC AND PEDAGOGICAL ASSOCIATION

I. Name, headquarters, purpose and activities

Article 1.

The international artistic and pedagogical association known as the 'Informal European Theatre Meeting' or (abbreviated) 'I.E.T.M.' is established as an international association without profitable purpose. It is established for an unlimited duration.

This international association is subject to the provisions of Section III of the Belgian Act of 27 June 1921, regarding non-profit organisations, foundations and international non-profit organisations, as amended from time to time.

Article 2.

The association shall have its headquarters in 1000 Brussels (Belgium), Square Sainctelette 19. The headquarters may be moved to any place within the Brussels conurbation by a simple decision from the Board of Directors published in the annexes to the Belgian Official Gazette (Belgisch Staatsblad/Moniteur Belge).

Article 3.

The purpose of the Informal European Theatre Meeting is to stimulate the quality, development and contexts of contemporary performing arts in a global environment, by initiating and facilitating professional networking and communication, the dynamic exchange of information, know-how transfer and presentations of examples of good practice.

The activities of the association include among others the organisation, on an international level, of conferences and exchange programs, publications, training, advocacy and fund raising activities.

II. Membership

Article 4.

The association shall consist of organizations and individuals professionally involved in the performing and related arts, who subscribe to the objectives of the Informal European Theatre Meeting laid down in its statutory purpose and its declaration of intent.

Organizations and individuals shall become members of the association upon payment of a financial contribution, established annually by the General Assembly on the proposal of the Board of Directors.

Article 5.

The association consists of members, who can be individuals or organisations. All members have the right to vote.

Exclusion from membership may be proposed by the Board of Directors after hearing the defence of the member concerned and be pronounced by a two-thirds majority vote of the members of the General Assembly present or represented.

Any member may give notice of withdrawal from the association by regular or registered post, e-mail or fax addressed to the Board of Directors.

III. General Assembly

Article 6.

The General Assembly shall be the sovereign authority of the association. All members have the right to attend to the General Assembly.

The competences of the General Assembly are:

- to approve the budgets, the membership fees and the accounts;
- to elect and dismiss the directors;
- to amend the articles of association;
- to dissolve the association.

Article 7.

The General Assembly shall meet at least once a year under the chairmanship of one of its members elected at the beginning of the meeting.

The General Assembly shall be lawfully constituted when more than 10% (ten percent) of its members are present or represented. However, if this General Assembly does not reach the requested quorum, a new General Assembly meeting shall be convened on the same conditions as above, which shall definitively and validly decide on the proposal, irrespective of the number of members present or represented.

No resolution can be carried on any item that is not on the agenda.

Except in some special cases provided for in the present articles of association, resolutions shall be passed by a simple majority vote cast by the members present or represented. The resolutions shall be notified to all the members.

Article 8.

The convocation is made by the Board of Directors and sent by letter, fax, email or any other means of communication at least 14 days before the meeting and includes the day and the hour of the meeting as well as the agenda.

Article 9.

Each member may represent another member by a written proxy. No member shall have more than one proxy.

Article 10.

The resolutions of the General Assembly shall be entered in a register signed by the President and the Honorary Secretary and kept at the disposal of members at the headquarters of the association.

IV. Administration

Article 11.

The association shall be administered by a Board of Directors, composed of at least three members. The directors are appointed by the General Assembly upon proposition of the Board of Directors, for a three years term that is renewable once.

The directors may be dismissed at any moment during their term and without motivation by a two-thirds majority vote of the members of the General Assembly present or represented.

The Board of Directors appoints from among its members a President and a Honorary Secretary.

Article 12.

The Board of Directors elects from among its members a Daily Board, which is composed of the President, the Honorary Secretary, a treasurer and, as the case may be, other members of the Board of Directors.

Article 13.

The Board of Directors shall meet at least twice a year and at the special request of the President.

The convocation is made by the President and sent by letter, fax, email or any other means of communication at least 14 days before the meeting and includes the day and the hour of the meeting as well as the agenda. No decision of the Board of Directors shall be valid unless one third of its members are present or represented.

Article 14.

The Board of Directors shall have all the powers of management, administration and legal proceedings, except those that are vested in the General Assembly. The Board can issue internal regulations and procedures as it deems appropriate.

It can either partly or entirely delegate the day-to-day management or other powers to the Daily Board, to a Secretary General or to other persons as it deems fit. In addition, it can devolve, on its own responsibility, special and well-defined powers on one or more persons, including the power to follow-up on judicial actions either as plaintiff or defendant.

The Daily Board and the Secretary General can, within the limits of their powers, give special and well-defined powers to one or more persons, including the power to follow-up on judicial actions either as plaintiff or defendant.

Article 15.

Resolutions of the Board of Directors shall be adopted by a majority vote of the directors present.

In the event of a tie, the President shall have a casting vote.

The resolutions shall be entered in a register signed by the President and the Honorary Secretary and kept at the disposal of the members at the headquarters of the association.

Article 16.

The association is represented towards third parties by two Directors acting jointly and, within the limits of their respective powers, by two members of the Daily Board acting jointly, by the Secretary General or by special proxy-holders.

V. Amendments to the Articles of Association and Dissolution

Article 17.

Any proposal aimed at amending the articles of association or at dissolving the association must be made by either the Board of Directors or by at least two thirds of the members of the association.

The Board of Directors must inform the members of the association at least three months in advance of the date of the General Assembly which is to decide on the said proposal.

No decision of the General Assembly to amend the articles of association or to dissolve the association shall be valid unless it is adopted by a two-thirds majority vote of the members of the association present or represented.

The General Assembly shall lay down the way in which the association can be dissolved and wound up. The liquidation proceeds must in any case be allocated to a non-profit purpose.

VI. Budgets and Accounts

Article 18.

The financial year shall end on 31 December of each year.

The Board shall submit to the approval of the General Assembly the accounts of the ending fiscal year and the budget for the next year.

VII. General Provisions

Article 19.

Any matters that have not been provided for in these articles of association shall be regulated in conformity with the provisions of Section III of the Belgian Act of 27 June 1921 regarding non-profit organisations, foundations and international non-profit organisations.